

20 December 1955

MEMORANDUM FOR : Acting Chief, Audit Staff

SUBJECT : Quarters Authorizations for Contract Employees and Detailed Military Personnel

REFERENCE : (a) Extract from Progress Report, 1 November 1954, through 31 August 1955, from [] Auditor

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(b) Your Forwarding Memorandum

1. As the questions raised by your [] auditor are problems of common concern to the Office of the Comptroller and the Office of Personnel as well as to your Staff, we hope the following comments will clarify a somewhat confusing situation. You may wish to paraphrase these comments for pouching to the field.

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a. Contract Employees.

The [] auditor is correct in accepting the quarters allowance contract provision "In the event that quarters are provided by the Government..." as constituting headquarters approval for furnishing quarters under the provisions of []. Prior to the receipt of Reference (a), we had revised the wording of this clause to more clearly set forth our intent. The revised portion of a standard quarters allowance clause for Contract Employees now reads as follows:

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b. Detailed Military Personnel.

(1) The conclusion reached by the [] auditor in interpreting the provision "...but if quarters are furnished..." as constituting headquarters approval of furnishing quarters for eight (8) military details is correct. (We are assuming that the phrase "eight (8) contract employees" in paragraph 46, line three, of Reference (a), was meant to refer to eight (8) military details".)

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(2) It appears from a reading of the military personnel portion of Reference (a) that the [] auditor is not

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Appointment reflects the thinking of various headquarters components regarding the payment of civilian entitlements and corresponding military emoluments and may vary from case to case.

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(3) The [] auditor has cited in paragraph 43 of Reference (a) three different statements re quarters and quarters allowances utilizing the military detail Letters of Authorization, i. e., (a), (c), and (d). These statements are inserted by the Special Contracting Officer in Letters of Authorization only after discussions with representatives of the area division immediately concerned, (in this case, SE Division), and the appropriate quarters

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clause is inserted based upon available knowledge as to each individual's specific quarters problem. If we know that quarters will be provided, we so state; as in 43a. If a military detail will be handled administratively by [redacted]

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[redacted] we make no reference of his quarters situation in his Letter of Authorization (e.g. 43c). If the using component does not know whether a detailed military individual will or will not be provided quarters overseas but the feeling is that he probably will not, we fall back on the "iffy" provision set forth in 43 (d). We would like nothing better than to be able to apply standard quarters terminology to all military details serving overseas in a given area, but as administrative processes may differ as to these individuals, our approach--language-wise--must, of necessity, be flexible enough to cover any factual pattern presented to us.

2. This office welcomes comments and suggestions from members of your organization on the adequacy of the statements included in the various forms of documentations prepared here, and will be available to discuss such matters at any time.

[redacted]
Chief, Contract Personnel Division

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